



Approved Minutes
Plumas Charter School
Regular Advisory Board Meeting # 181
Thursday, June 20, 2013, 3:30 PM
424 N. Mill Creek Road, Quincy, CA 95971

- I. Call to Order
Meeting called to order by Mona Hill at 3:36pm
Present: Bill Gimple, Judy Gimple, Janet Wolcott, Mona Hill, Taletha Washburn, Denise Battagin
Absent: Stephen Hill, Bruce Williams, Cary Walters, Lucia Biunno, Karissa Cunningham (resigned)
- II. Approval of Agenda
Motion to amend the agenda removing the Treasurers Report due to absence and add Board officer nominations; motion by Taletha Washburn, 2nd by Bill Gimple.
Motion unanimously carried.
Motion to approve amended Agenda made by Denise Battagin, 2nd by Judy Gimple.
Motion unanimously carried.
- III. Approval of the May 16, 2013 Meeting Minutes
Motion to approve minutes by Taletha Washburn, 2nd by Judy Gimple.
Motion unanimously carried.
- IV. Public Comment
None.
- V. Topics for Discussion
 - A. Attendance/ADA Report
It was reported that our ADA was 226 students at year end as compared to 199 at the end of the previous school year. It was stated that attendance was 90% in month 10.
 - B. Potential new Board Member introduction: Michelle Beaman
A discussion was held regarding the request by Michelle Beaman to join the Board of Directors as a Parent Member. Her request letter noted that she currently has two children attending PCS at the Quincy site; she also is highly involved as a volunteer for all PCS activities. There was a unanimous agreement that Michelle would be a valuable addition to the Board.
 - C. Directors' Report
 1. Graduation
A discussion was held in where Taletha noted several concerns with the Tulsa Scott facilities at the fairgrounds; namely that we did not have A/C and the temperature that day was 100 degrees. It made for an extremely uncomfortable ceremony. Graduation services, in spite of the heat, were a success. There will be some changes made to location and format for the new school year's graduation. 2013-14 graduation services will be held at Feather River College – indoors or outdoors, undecided.
 2. Next year's pre-enrollment estimates
It was stated that estimates are 175 returning students; 25 more than last school year. There is an estimate of 8 Kindergarten students at this time.
 3. Staff changes and updates
A discussion was held regarding the new high school position at the Quincy site and how this vacancy would combine two current vacancies: English and Social Studies. We will also be utilizing an intern from National University for math. Also discussed was the sharing of one science teacher for Quincy and IVA; and the potential need for an additional teacher's aide for K-1 program.
 4. WASC update
The date for our WASC training is set for October 14-16th. The initial draft of the WASC report was completed with the assistance of Johnny Stafford. A discussion was held

regarding our WASC representative making some minor suggestions which will be incorporated in the final version.

5. Move timeline and progress

The Quincy site is moving on June 24th to the new location at Pioneer. Phones and internet were ordered for the new site. New carpeting and flooring was installed and cleaning is underway by the janitorial firm.

D. Discussion of the PUSD/PCS letters

A discussion was held regarding the letters between PUSD and PCS concerning the internal audit performed by PUSD, as well as the review of the second interim budget also performed by PUSD. The audit was good and some suggestions were made and are currently under consideration and implementation. Further action will be required.

E. Advisory Board Comments

Mona Hill, President of PCS Board of Directors tendered her resignation/retirement from all Board activities effective 7/1/13.

~~F. Treasurer's Report~~ *TABLED*

G. EdTec Financial Update (John Westerlund)

1. YTD Financials

It was stated that our operating income increased throughout the year and that PCS was really good about expenditures. Further discussion was held regarding upcoming funding options that may be implemented over the next seven years, grant monies and how they will be available. Accountability concerns statewide for charter schools was discussed with reference to these various funding mechanisms. Possible additional funds due to LTFF and Common Core Implementation grant funding was discussed briefly.

2. 2013-14 Budget

A discussion was held regarding the 2013-2014 Budget

3. 2013-14 Application for Title Funding

A discussion was held regarding 2013-2014 Application for Title Funding

H. Family Surveys

It was decided that all Family Surveys will be collected at the July board meeting.

I. Pioneer Location – cost of reader board sign replacement

The current art work for the proposed replacement reader board sign was reviewed and consensus was to purchase the sign.

J. Updated Polices

1. Uniform Complaint

A discussion was held regarding the unreimbursed monies spent for IVA uniforms. Sue and Gwen will draft some ideas for possible fundraising and potential uniform fees.

K. New Policies

1. TB Testing for Employees

A discussion was held regarding a new policy in which the Director can waive the employment requirement of TB testing with a doctor's note stating the test would be detrimental for the employee due to existing health or allergy concerns.

2. Community Fund

It was stated that private donators can earmark their donation monies for a specific activity.

L. Board Officer Nominations

1. Taletha Washburn nominated Bill Gimple for President.

2. Bill Gimple nominated Steve Hill for Treasurer.

A motion to approve these nominations was made by Taletha Washburn; 2nd by Sue Weber.
Motion was unanimously carried.

3. Taletha Washburn nominated Steve Hill for Treasurer.

A motion to approve this nomination was made by Sue Weber; 2nd by Judy Gimple.
Motion was unanimously carried

4. Taletha Washburn nominated Denise Battagin for Secretary.

A motion to approve this nomination was made by Bill Gimple; 2nd by Janet Wolcott.
Motion was unanimously carried.

VI. Action Items

- A. Approval of New Board Member: Michelle Beaman
- B. Approval of the 2013-14 Budget
- C. Approval of new reader board sign
- D. Approval of the Following Policies: Uniform Complaint, TB Testing for Employees and Community Fund
- E. Approval of the 2013-14 Application for Title Funding

A motion to approve Action Items A-E was made by Taletha Washburn; 2nd by Janet Wolcott.
Motion was unanimously carried.

VII. Future Agenda Items

No discussion was held regarding this item.

VIII. Adjournment

A motion to adjourn was made by Bill Gimple; 2nd by Judy Gimple.

Motion unanimously carried.

Adjournment: 5:05pm

Denise Battagin, Secretary

Date