Approved Minutes
Plumas Charter School
Advisory Board Meeting Retreat # 178
Saturday March 23, 2013, 10:00 AM
5752 North Valley Rd., Greenville, CA 95947

I. Call to Order
By Mona Hill at 10:15am
Present: Taletha Washburn; Mona Hill; Judy Gimple; Bruce Williams; Cindy Thackeray; Karissa Cunningham; Lucia Biunno; Cary Walters; Denise Battagin; Bill Gimple; Sue Weber
Absent: Janet Wolcott; Stephen Hill

II. Approval of Agenda
Motion to amend the agenda correcting Item D under Topics for Discussion. The IVA/GHS Quarterly Report should have been listed as IVA/GHS Update.
Motion unanimously carried.
Motion to approve amended agenda by Cindy Thackeray; 2nd by Taletha Washburn.
Motion unanimously carried.

III. Approval of the February 28, 2013 Meeting Minutes
Motion to approve by Judy Gimple; 2nd by Cindy Thackeray.
Motion unanimously carried.

IV. Public Comment
None.

Public comment rules: Members of the public may address the Board on agenda or non-agenda items at regular meetings; at special meetings, the public is limited to discussion of items on the agenda. Speakers may be called in the order that requests are received, or grouped by subject area. At regular meetings, non-agenda items will be heard during the "Public Comment" section. Specific discussion on items on the agenda will be heard immediately after the board chair announces the item. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

V. Topics for Discussion
A. Brown Act/Board Governance Training
Jennifer McQuarrie, legal counsel for Plumas Charter School, provided Brown Act and Board governance training.

A lunch break commenced at 11:50am
Meeting reconvened at 12:35pm

B. Attendance/ADA Report
It was stated that our enrollment was up by 11 and we have met our projected ADA. A discussion was held.

C. Directors' Report
1. Plumas Bank line of credit
Taletha stated that she held a discussion with Plumas Bank about a line of credit and was approved. She stated we are financially fine right now and might not need the line of credit. A discussion was held. John Westerlund with EdTec stated we might hold off discussion until after budgeting for next year.

2. Pioneer Facilities Update
   Taletha stated that we now have a key to the facility and are working on budgeting for and planning any needed site improvements.

3. Admin ideas for next year
   Taletha stated she would like PCS to have a second administrative position. A discussion was held. Taletha will report back with a job description and budget information pertaining to the hiring of new staff.

4. Title I update
   Taletha stated our Title 1 funds have been approved. A discussion was held.

5. Potential staffing changes for next year
   Taletha stated that Quincy and IVA would both undergo staffing changes next year. She stated both schools would be adding additional staff in the form of teachers, aides and possibly administrative staff. Sue stated that IVA would like to bring on a credentialed science teacher and also an administrative position. A discussion was held.

D. Advisory Board Comments
   Judy reported on the Greenville MOU Advisory Board meeting; covering issues that have come up in the initial meeting. A discussion was held.

E. IVA/GHS Update Report – Gwen Meinhardt/Sue Weber
   Sue reported that IVA was planning for next year and stated she was pleased with the progress made this year concerning the partnership. A discussion was held.

F. Treasurer's Report
   Steve was absent from the meeting.

G. EdTec Financial Update (John Westerlund)
   John presented monthly financials provided in the board packet materials. Taletha stated a private donation was received to help support the Quincy site. A discussion was held.
   1. Second Interim Budget
      Taletha reported that our packets contained a narrative on the Budget changes.

VI. Action Items
   A. ~~Approval of Application for Plumas Bank line of credit~~ ***TABLED***
   B. Approval of the Second Interim Report
      Motion to approve by Taletha Washburn; 2nd by Judy Gimple.
      Motion unanimously carried.
   C. Approval of February Purchases, Encumbrances & Expenditures
      Motion to approve by Bill Gimple; 2nd by Cindy Thackeray.
      Motion unanimously carried.

VII. Future Agenda Items
   - Plumas Bank line of credit
   - Bank of America line of credit, inquiry
   - Quincy administrative position details
   - Greenville MOU
   - Standing – facilities update (Pioneer campus)

VIII. Adjournment
   Motion to adjourn by Cindy Thackeray; 2nd by Bruce Williams.
   Motion unanimously carried.
   Adjournment: 1:34pm

Respectfully submitted by:

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Karissa Cunningham Date