



Approved Minutes
Plumas Charter School
Advisory Board Meeting # 175
Thursday, December 20, 2012, 3:30 PM
424 N. Mill Creek Rd., Quincy, CA 95971

- I. Call to Order
By Mona Hill at 3:35 pm.
Present: Mona Hill; Steve Hill; Taletha Washburn; Bruce Williams; Cindy Thackeray; Karissa Cunningham; Cary Walters
Absent: Judy Gimple; Bill Gimple; Lucia Biunno; Janet Wolcott
- II. Approval of Agenda
It was noted that there was a need to table discussion item E due to the absence of Sherri Morgan.
Motion to approve the Amended Agenda by Taletha Washburn; 2nd by Cindy Thackeray.
Motion Unanimously Carried.
- III. Approval of the November 15, 2012 Meeting Minutes
Motion to approve the November 15, 2012 Meeting Minutes by Karissa Cunningham; 2nd by Cindy Thackeray.
Motion Unanimously Carried.
- IV. Public Comment
None.

Public comment rules: Members of the public may address the Board on agenda or non-agenda items at regular meetings; at special meetings, the public is limited to discussion of items on the agenda. Speakers may be called in the order that requests are received, or grouped by subject area. At regular meetings, non-agenda items will be heard during the "Public Comment" section. Specific discussion on items on the agenda will be heard immediately after the board chair announces the item. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

- V. Topics for Discussion
 - A. Audit Presentation: Bob Elliott of Hosaka Rotherham & CO
A discussion was held with Bob Elliott via conference phone.
 - B. Attendance/ADA Report
It was noted that Plumas Charter School needs very little growth in order to meet ADA projections.
A discussion was held.
 - C. Directors' Report
It was stated that the walk through for Pioneer Elementary building went well and Taletha will hear from the district office in February.
Plumas Charter School will begin to use the District Office in July for payroll instead of continuing to use EdTec for payroll.
Taletha stated that she is still pursuing a line of credit for cash short months.
Taletha met with Sherri Morgan to discuss possibilities for our Portola site. Sherri will be coming to our February to discuss the possibilities with the board.
It was stated that the Advisory Board will be given board training by Jennifer McQuarrie at a future meeting.
A discussion was held.
 - D. Advisory Board Comments
Bruce Williams stated that in accordance with SB1290, all subgroups must hit the target for charter renewal in 2017.

~~E. Long Valley Charter School Sherri Morgan~~ **TABLED**

F. IVA/GHS Report

It was stated that Plumas Charter School and District Office leadership staff will be meeting regularly to improve stabilization and support.

It was stated the Sue Weber and Gary Miller will begin to meet for discussions, mediated by Gwen Meinhardt.

A discussion was held.

G. Treasurer's Report

Steve Hill noted that he had received good information from EdTec.

A discussion was held.

H. EdTec Financial Update and Interim Budget Report (Mike Bonino/John Westerlund)

The advisory board was introduced to John Westerlund.

It was noted that February will be a cash short month.

A discussion was held.

I. Board Composition

It was noted that there was a need to make Janet Wolcott a community member and for Sue Weber to take an administration position on the board.

A discussion was held.

J. STAR Program results

It was noted that Plumas Charter School's API went up 14 points.

A discussion was held.

K. EdTec Contract Changes

It was stated that Plumas Charter School will begin to use the District Office for payroll on July 1st, 2013 instead of EdTec.

L. El Dorado SELPA

It was stated that Plumas Charter School will not apply to El Dorado SELPA because of the new relationship with the local SELPA.

VI. Action Items

A. Approval of the Audit

Motion to approve the Audit by Cindy Thackeray; 2nd by Taletha Washburn.

Motion Unanimously Carried.

B. Approval of the Interim Report

Motion to approve the Interim Report by Cindy Thackeray; 2nd by Taletha Washburn.

Motion Unanimously Carried.

C. Approval of November Purchases, Encumbrances & Expenditures

Motion to approve the November Purchases, Encumbrances and Expenditures by Cindy Thackeray; 2nd by Cary Walters.

Motion Unanimously Carried.

VII. Future Agenda Items

- The Board Retreat will be held in February.
- Jennifer McQuarrie to present Board Training
- Sherri Morgan to attend the meeting in February to discuss possible relationship with Long Valley Charter School.
- SARC

- Form 700
- Board Composition
- Potential new board member interest letter

VIII. Adjournment

Motion to Adjourn by Cindy Thackeray; 2nd by Bruce Williams.

Motion Unanimously Carried.

Adjournment: 5:20 pm.

Respectfully Submitted by: _____ DATE: _____
Board Secretary