

Approved Minutes
Plumas Charter School
Advisory Board Meeting # 170
Monday, August 13, 2012, 4:30 PM
424 N. Mill Creek Rd., Quincy, CA 95971

I. Call to Order

By Mona Hill at 4:32 p.m.

Present: Karissa Cunningham; Janet Wolcott; Cary Walters; Mona Hill; Lucia Biunno; Taletha Washburn; Cindy Thackeray

Absent: Steve Hill; Bill Gimple; Judy Gimple; PUSD Representative

II. Approval of Agenda

It was decided there was a need to table items D,E, and O by Janet Wolcott; 2nd by Cindy Thackeray. Motion to approve tabling these items by Janet Wolcott; 2nd by Cindy Thackeray.

Motion Unanimously Carried.

Motion to approve the amended agenda by Janet Wolcott; 2nd by Karissa Cunningham.

Motion Unanimously Carried.

III. Approval of the July 17, 2012 Meeting Minutes

It was noted that in the Directors' Report there was an error in the minutes. The Sherriff's Department is *considering* purchasing the building PCS is leasing instead of "has purchased" as incorrectly noted.

Motion to approve the Amended, July 17, 2012 Meeting Minutes, by Taletha Washburn; 2nd by Janet Wolcott.

Motion Unanimously Carried.

IV. Public Comment

None.

Public comment rules: Members of the public may address the Board on agenda or non-agenda items at regular meetings; at special meetings, the public is limited to discussion of items on the agenda. Speakers may be called in the order that requests are received, or grouped by subject area. At regular meetings, non-agenda items will be heard during the "Public Comment" section. Specific discussion on items on the agenda will be heard immediately after the board chair announces the item. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

V. Action Items

A. Swearing in of Janet Wolcott, ~~Mona Hill~~ and Cary Walters to the Board

It was noted that Mona was sworn in at the last meeting.

Janet and Cary read aloud, signed, and dated the oath of office.

Swore in by Mona Hill.

VI. Topics for Discussion

A. Directors' Report

It was noted that current enrollment is at 169.

PCS hired a new teacher, Keri Reed, for the Chester site.

Portola is going to be run by teacher, Amber Donnelly.

IVA is in their new location at the GHS. It was stated that this transition is going very well.

B. Advisory Board Comments

It was decided to change the board meeting dates. Effective immediately, meetings will take place on the 3rd Thursday of each month at 3:30 p.m.

C. Pre-enrollment Report

A discussion was held.

D. ~~Treasurer's Financial Report~~ **TABLED**

E. ~~EdTec Financial Update~~ **TABLED**

- F. Discussion/Review of the Executive Director's 2012-2013 Contract
It was stated that there were no objections; the contract looked good.
- G. Review Employees' Children in the Workplace Policy
It was stated that there were no objections; the policy looks good.
- ~~H. Review After School Policies and Procedure Manual~~ **TABLED**
Motion to table topics H and N by Karissa Cunningham; 2nd by Cary Walters.
Motion Unanimously Carried.
- I. Comprehensive MOU with PUSD
A discussion was held.
- J. MOU with PCOE
A discussion was held.
- K. MOU for Automobile Insurance
A discussion was held.
- L. Revised MOU for Partnership with GHS
A discussion was held.
- M. Prop 39 Letters
A discussion was held.
- N. ~~Gates Foundation Update (Sue)~~ **TABLED**
- ~~O. Discussion of Taletha and Mona's meeting with Greg Hagwood~~ **TABLED**
- P. Review Transition Coordinator & Special Education Teacher Job Descriptions
A Discussion was held.

VII. Action Items

- A. Approval of the Executive Director's 2012-13 Contract
Motion to approve the Executive Director's 2012-13 Contract by Cindy Thackeray; 2nd by Cary Walters.
Motion Unanimously Carried.
- B. Approval of the Employees' Children in the Workplace Policy
Motion to approve the Employees' Children in the Workplace Policy by Cindy Thackeray; 2nd by Cary Walters.
Motion Unanimously Carried.
- ~~C. Approval of the After School Policies and Procedure Manual~~ **TABLED**
Motion to table the After School Policies and Procedure Manual by Karissa Cunningham; 2nd by Janet Wolcott.
Motion Unanimously Carried.
- D. Approval of Comprehensive MOU with PUSD
Motion to approve the Comprehensive MOU with PUSD by Cindy Thackeray; 2nd by Cary Walters.
Motion Unanimously Carried.
- E. Approval of MOU with PCOE
Motion to approve the MOU with PCOE by Cindy Thackeray; 2nd by Cary Walters.
Motion Unanimously Carried.
- F. Approval of MOU for Automobile Insurance
Motion to approve the MOU for Automobile Insurance by Cindy Thackeray; 2nd by Cary Walters.
Motion Unanimously Carried.
- G. Approval of Revised MOU for Partnership with GHS
Motion to approve the Revised MOU for Partnership with GHS by Cindy Thackeray; 2nd by Cary Walters.
Motion Unanimously Carried.
- H. Approval of the Transition Coordinator & Special Education Teacher Job Descriptions
Motion to approve the Transition Coordinator & Special Education Teacher Job Descriptions by Cindy Thackeray; 2nd by Cary Walters.
Motion Unanimously Carried.
- I. Approval of July Purchases, Encumbrances & Expenditures
Motion to approve the July Purchases, Encumbrances & Expenditures by Cindy Thackeray; 2nd by Cary Walters.
Motion Unanimously Carried.

VIII. Future Agenda Items
Tabled Items
Military Rules Tier II

IX. Adjournment
Motion to adjourn by Cindy Thackeray; 2nd by Cary Walters.
Motion Unanimously Carried.
Adjournment: 5:45 p.m.

Respectfully submitted by: _____ Date: _____
Board Secretary