



Approved Minutes
Plumas Charter School
Advisory Board Regular Meeting # 169
Tuesday, July 17, 2012, 10 AM
5752 North Valley Rd., Greenville, CA 95947

I. Call to Order

By Mona Hill at 10:18 a.m.

Present: Lucia Buinno; Taletha Washburn; Bill Gimple; Judy Gimple; Cindy Thackeray; Karissa Cunningham; Steve Hill; Mona Hill;

Absent: Cary Walters; Janet Wolcott; PUSD Representative

II. Approval of Agenda

It was noted there was a need to move topics for discussion A-C to a later time during the current board meeting.

Motion to approve the Amended Agenda by Taletha Washburn; 2nd by Lucia Biunno

Motion Unanimously Carried.

III. Approval of the June 21, 2012 Meeting Minutes

Motion to approve the June 21, 2012 Meeting Minutes by Judy Gimple; 2nd by Taletha Washburn.

Motion Unanimously Carried.

IV. Public Comment

None.

Public comment rules: Members of the public may address the Board on agenda or non-agenda items at regular meetings; at special meetings, the public is limited to discussion of items on the agenda. Speakers may be called in the order that requests are received, or grouped by subject area. At regular meetings, non-agenda items will be heard during the "Public Comment" section. Specific discussion on items on the agenda will be heard immediately after the board chair announces the item. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

V. Topics for Discussion

A. Directors' Report

It was stated that Brittany Daugherty has been hired to fill in for the Administrative Secretary while she is out on leave for surgery purposes.

The Sheriff's Department ~~has purchased~~ is considering purchasing the building that PCS is leasing. PCS received a call from Greg Hagwood with the Sheriff's Department. He is interested in talking further about the possibility of continuing a leasing relationship with PCS. It was decided that Taletha and Mona would schedule a meeting with Greg to discuss this further.

B. Treasurer's Financial Report

A discussion was held.

C. EdTec Financial Update

Kelly attended via conference phone.

A discussion was held.

D. Review of the Executive Director's 2012-2013 Contract

It was noted that there were several errors in the contract.

E. Review Updated and New Job Descriptions (Administrative Secretary, After School Coordinator, Title I Instructional Aide, Title I Coordinator)

A discussion was held.

F. Discussion of the following policies: (Admissions, Certificate of Completion, Employees' Children In Workplace, Student Suspension and Expulsion)

It was decided to amend the Employees' Children in Workplace policy.

A discussion was held.

Recess: 11:31 a.m.
Meeting Resumed: 11:40 a.m.

- G. Discussion of the MOU with PUSD and the Partnership MOU with PUSD
A discussion was held.

VI. Action Items

- A. Selection and Appointment of 2012-2014 Board Members (Two Year Term is up June 30, 2012 for Janet Wolcott, Taletha Washburn, Mona Hill, Steve Hill, Lucia Biunno, Karissa Cunningham, Bill Gimple, and Judy Gimple)
Motion to select and appoint the 2012-2014 Board Members by Judy Gimple; 2nd by Steve Hill.
Motion Unanimously Carried.
- B. Election of Board Officers for 2012-2013
- 1) President
 - 2) Treasurer
 - 3) Secretary
- Motion to nominate Karissa Cunningham as Board Secretary for 2012-2013 by Taletha Washburn; 2nd by Judy Gimple.
Motion Unanimously Carried.
Motion to nominate Mona Hill as Board President by Taletha Washburn; 2nd by Judy Gimple.
Motion Unanimously Carried.
Motion to nominate Steve Hill as Treasurer by Mona Hill; 2nd by Judy Gimple.
Motion Unanimously Carried.
- C. Swearing in of Newly Appointed Members including Cindy Thackeray
Taletha Washburn, Steve Hill, Lucia Biunno, Karissa Cunningham, Bill Gimple, Judy Gimple, and Cindy Thackeray read aloud, signed, and dated the oath of office. Sworn in by Mona Hill.
- ~~D. Approval of the Executive Director's 2012-2013 Contract~~ **TABLED**
Motion to table the approval of the executive director's 12-13 contract by Karissa Cunningham; 2nd by Bill Gimple.
Motion Unanimously Carried.
- E. Approval of new job descriptions (Title 1 Instructional Aide, After School Coordinator, Title I Coordinator, Administrative Secretary)
Motion to approve the new job descriptions (Title 1 Instructional Aide, After School Coordinator, Title I Coordinator, Administrative Secretary) by Cindy Thackeray; 2nd by Taletha Washburn.
Motion Unanimously Carried.
- Motion to adjourn for Lunch by Taletha Washburn; 2nd by Bill Gimple.
Motion Unanimously Carried.
Adjournment: 12:11 p.m.
Meeting resumed from lunch: 1:09 p.m.
- F. Approval of the following policies: (Admissions, Certificate of Completion, Employees' Children In Workplace, Student Suspension and Expulsion)
Motion to exclude the approval of policy, Employees' Children in Workplace, by Judy Gimple; 2nd by Taletha Washburn.
Motion Unanimously Carried.
Motion to approve the Admissions, Certificate of Completion, Student Suspension and Expulsion policies by Lucia Biunno; 2nd by Cindy Thackeray.
Motion Unanimously Carried.
- G. Approval of the MOU with PUSD and the Partnership MOU with PUSD
Motion to approve the MOU with PUSD and the Partnership MOU with PUSD by Taletha Washburn; 2nd by Judy Gimple.
Motion Unanimously Carried.
- H. ~~Approval of the After School Policy and Procedure Manual~~ **TABLED**
Motion to table the After School Policy and Procedure Manual by Taletha Washburn; 2nd by Bill Gimple.
Motion Unanimously Carried.

- I. Approval of Prop 39 Request for Facilities
Motion to approve the Prop 39 Request for Facilities by Cindy Thackeray; 2nd by Bill Gimple.
Motion Unanimously Carried.
- J. Approval of the June 21, 2012 minutes
It was noted that this was already taken care of on page one of the Agenda.
- K. Approval of May and June Purchases, Encumbrances & Expenditures
Motion to approve the May and June Purchases, Encumbrances & Expenditures by Bill Gimple; 2nd by Taletha Washburn.
Motion Unanimously Carried.

VII. Future Agenda Items

- Swearing in of Janet, Mona, and Cary
- Discussion and approval of Executive Director's 2012-2013 Contract
- After School Policies and Procedure Manual
- Review and Approval of Employees' Children in the Workplace Policy
- Prop 39 Letters
- Sue's Job Description
- Sue's Gates Foundation Update
- Discussion of Taletha and Mona's meeting with Greg Hagwood
- Consider Advisory Comments; add to agenda

It was noted that the next board meeting will be held on Monday, August 13, at 4:30 p.m. at the Quincy site Charter School located at 424 N. Mill Creek Road, Quincy.

VIII. Adjournment

Motion to Adjourn by Bill Gimple; 2nd by Cindy Thackeray.
Motion Unanimously Carried.
Adjournment: 1:37 p.m.

Respectfully submitted by: _____ Date: _____
Board Secretary